

**Date:** 8<sup>th</sup> February 2012

**Present:** Alan Hannibal, Pete Galpin, Suzie Hall, Sarah Hall, Stan Cragg, Mike Gullis, Claire Ashton, Amy Hughes, Stuart Hill, Alice Noyes

**Apologies:** Andy Matson

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1. APOLOGIES

Claire welcomed everyone and apologies were noted.

2. MINUTES OF LAST MEETING

Approved by Stan seconded by Amy.

3. MATTERS ARISING

The school car park is confirmed available for the Frostbite. Alan will continue liaising with the caretaker.

The replacement flag pole is still being investigated.

The Huntingdon 10K is now part of the championship.

Halloween 10K: no action at this time.

Pete has investigated storage but locally it is £900 pa. **Action: Amy** will explore moving the club base to Hinchingsbrooke School, which might have associated storage.

The Aquathlon is not yet in the press as it's too far away but Sarah and Suzie are working on an alternative way of getting press coverage.

**Actions: Amy**

4. SPORT RELIEF

David, the Deputy Warden of Hinchingsbrooke Park is looking for members of BRJ to help marshal (20 in number) the Sport Relief event being staged in Hinchingsbrooke on the 25 March 2012. **Action: Claire to email membership**

5. 25<sup>TH</sup> ANNIVERSARY

A dinner dance event will be organised in 2013. Other ways of marking the anniversary were discussed, including branded clothing, a 1988-themed fancy dress run, making contact with the original founders, etc. **Action: Claire** to contact Nykki and Mel to cancel this year's proposed dinner dance. **Action: Stuart** to add this item to the next committee meeting agenda.

6. AGM

The AGM will be held on Wednesday 21<sup>st</sup> March, provisionally at the Lord Protector.

It was agreed that this year the AGM will not incorporate a dinner dance event. However, it was agreed that awards would still be incorporated into this year's AGM. The awards include the standard Championship categories, plus new awards. **Action Claire** to email the committee requesting new category suggestions.

The post of Welfare Officer will be created at the AGM, and nominations will be invited along with the nominations for the current posts. A job specification will be created **action Claire**.

It was agreed that membership fees would remain unchanged for 2012/2013

The committee posts for 2012-2013 were discussed, and the following nominations were made:

Chair: Claire Ashton nominated by Sarah Hall seconded by Stuart Hill  
Club Secretary: Stuart Hill nominated by Stan Cragg seconded by Sarah Hall  
Club Captain: Alan Hannibal nominated by Stan Cragg seconded by Sarah Hall  
Treasurer: Stan Cragg nominated by Alan Hannibal seconded by Alice Noyes  
Press Officer: Suzie Hall / Sarah Hall nominated by Claire Ashton seconded by Amy Hughes  
Results Coordinator: Mike Gullis nominated by Claire Ashton seconded by Alan Hannibal  
Frostbite Liaison Officer: Mike Gullis nominated by Claire Ashton seconded by Alan Hannibal  
Membership Secretary: Alice Noyes nominated by Amy Hughes seconded by Mike Gullis  
Running Working Group Leader: Amy Hughes nominated by Stuart Hill seconded by Claire Ashton  
Tri Working Group Leader: no current nominations (**Action Stuart to ask Andy**)  
Social Secretary: no current nominations (**Action Stuart to ask Mel**)  
Fundraising Officer : no current nominations  
Kit Officer : no current nominations

#### 7. NUMBER SWAPPING

The club constitution states “All members are subject to the Constitution of the Club and the regulations of England Athletics” and unofficial number swapping is against EA rules. It is also against e.g. London Marathon rules. A clarification email stating that clause 5.2 will be invoked in these circumstances (suspension). This will be applied in the next membership year. [Note: further information has come to light since the meeting, so this decision is pending further investigation / discussion **Action Claire.**]

#### 8. ACCEPTANCE / DISCUSSION OF REPORTS

Finance: savings £1667.03 treasurers £4760.94

Captain: Thursday numbers have picked up. Recent Grafham runs successful. Training night distances were discussed, with reference to runs being longer than advertised.

Running Coordinator: Amy meeting James Padmore from EA re Junior Section funding (for coaching, venue, equipment, kit etc). Beginners Group has been successful with 25 members signed up. Last meeting of the beginners' course could be held at a pub with a photo for publicity.

Fundraising: No extra funds have been raised since last meeting. Alan still paying in some of his fundraising. A presentation will be made to Macmillan, date and venue tbd.

Press: Going well, good coverage.

Membership: Report attached. Cards and packs are planned for next membership year. **Action Alice** will request information from the committee for the pack.

Frostbite: Report attached. Road works in Coneygear Court will not be a problem. Suzie will look into resurfacing problems elsewhere on the route [completed since meeting]. Portalooos will be required at the LP. Portalooos might be required at the start.

Championship: Age category awards will be provided.

#### 9. OTHER BUSINESS

Huntingdon 10K:

BRJ has agreed to timekeep the fun run and manage the finish lines. BRJ members are invited to attend the course measurement.

Website:

Alice and Claire met with Bren. Some screen shots of the new website were circulated. Bren has asked for content.

10. DATE OF NEXT MEETING

To be decided by the new committee after the AGM.

The meeting closed at 10pm

**REPORTS**

## Membership Report

As of 31 January membership is as follows:

Total membership	234	
Senior with Race licence	108	
Combined Senior & Swim	47	
Senior with out licence		10
Swim only	14	
Junior		25
Social		2
Honorary	2	
Beginners	26	

BRJ FROSTBITE (Sunday 4 December 2012)**RACE APPROVALS**

COUNCIL - Cambs County Council approval received (Only caveat that BRJ must be responsible for all safety issues)

POLICE - I contacted the police. Position changed since last race in 2010. They cannot provide police or PCSO officer's full time to the event without having to charge (serious money). They can only task full time officers and / or PCSO's to patrol the route, particularly the key "risk / safety" points around the course. I have to contact police again, 1 week before the race to remind them of the event. BRJ need to ensure the 4 key areas are VERY WELL signposted & Marshal controlled (i.e. More than 1 well briefed marshal).

1. Senior Race Start outside BRJ (Hold runners in Car Park as long as possible before start)
2. Traffic Light Junction of Sallowbush Road, California Road & Ambury Road
3. Junction of Pennington Road into Coneygear Road
4. Coneygear Road into Buttsgrove Way (Noting potential Road Works)

COURSE MEASUREMENT - Course Measurement Certificate Received.

RACE PERMIT - EA Race Permit received (Caveat is that finish is to be on the GRASS).

**EQUIPMENT**

1. New signage + other related items ordered from Running Imp on 20 Jan 12 (Delivery by 17 Feb 2012). Total Cost about £450, but this includes additional items identified by Andy Matson for future BRJ Tri events.
2. Portable Public Address System also identified (Total cost £100). Need to order ASAP for use @ Frostbite. Andy discussed with Treasurer.

**COURSE**

Recent notification in "Hunts Post" that there will be road closure between Coneygear Court & Buttsgrove Road . Received confirmation from Cambs County Council on 31 Jan 12 that the workmen will NOT be on-site on the Sunday and that the site should be left in a passable / safe manner. No requirement necessary to vary the route, HOWEVER, I will visit the location on the Saturday to double check.

**CURRENT ISSUES FOR DISCUSSION****EXTRA CAR PARKING**

1. Use of School next to BRJ club for Parking – Alan Hannibal took action to liaise with School. Obtain sitrep.
2. Car Parking adjacent to Race HQ. – Esther Cotton advised that another School (Hartford Community School) is very near to Race HQ. Should we approach them ASAP?

**RACE HQ**

VENUE – Final discussion with  
Landlord of the Race HQ (Lord Protector) required to agree:-

1. Car Parking
2. Nos of Portaloos required
3. Layout of rooms inside pub to maximise space (Marquee needed)
4. Arrangements for Junior Presentation
5. Catering , incl free vouchers for Marshals

Agree date of meeting and BRJ attendees (Claire + Mike).

RACE “VOLUNTEERS”

1. E-mail will be issued soon seeking “Volunteers” for identified posts
2. BRJ will provide all Race Marshals with 2 vouchers enabling them to exchange them in the LP for a free cup Tea (or Coffee).

### **CLUB CHAMPIONSHIPS**

#### **2010 / 2011**

1. Results Calculated.
2. 9 Plaques purchased + Cotton Shield engraved (£59 to claim from club funds)

**ISSUE** – Should we also provide plaques for the Age Category winners? (qty 10 at a cost of an extra £60). Committee to decide,

3. 60 Certificates prepared & printed (await Claire’s signature, then to be laminated)

ISSUES – Await agreement of a date to present prizes.